

# Appendix B

## Detailed Status Report of Recommendations Since 2013

Chapter Name	Department/ Agency	Year	Volume	Chapter	Par.	Recommendation	Self Reported Status
Procurement of Goods and Services – Phase I	Government Services (Service New Brunswick)	2013	2	4	58	We recommend the DGS (Department of Government Services) ensure that provincial regulation, policies and practices are internally consistent, and are consistent with trade agreements signed by the Province.	Implemented
Procurement of Goods and Services – Phase I	Government Services (Service New Brunswick)	2013	2	4	71	We recommend the DGS (Department of Government Services) require the use of the NBO system by client departments or implement a mechanism to accurately capture contract of supply draw down information and changes to purchase orders.	Implemented
Procurement of Goods and Services – Phase I	Government Services (Service New Brunswick)	2013	2	4	72	We recommend the DGS (Department of Government Services) establish a plan to undertake periodic reviews of significant contracts to ensure all of the benefits such as discounted pricing of the contract are received by government entities and vendors meet their contracted obligations.	Implemented
Procurement of Goods and Services – Phase I	Government Services (Service New Brunswick)	2013	2	4	79	We recommend the DGS (Department of Government Services) modernize and update the procurement policy and procedural framework used by government to include the establishment of a policy defining the roles and responsibilities of the entities involved in critical procurement functions, particularly between DGS as the central agency and client departments.	Implemented
Procurement of Goods and Services – Phase I	Government Services (Service New Brunswick)	2013	2	4	85	We recommend the DGS (Department of Government Services) develop an exemption approval policy that balances procurement risk and value against timeframe considerations to better meet client department and DGS approval requirements.	Implemented

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Procurement of Goods and Services – Phase I	Government Services (Service New Brunswick)	2013	2	4	118	<p>We recommend the DGS (Department of Government Services):</p> <ul style="list-style-type: none"> <li>design criteria effective in determining when significant procurements should fall under the <i>Public Purchasing Act</i>, adhere to the criteria, and establish procedures to ensure this decision is supported and documented;</li> <li>design an effective review process to ensure that no single individual can complete the evaluation of a procurement project and award a purchase order; and</li> <li>enforce compliant procurement practices and ensure adequate file documentation is maintained to demonstrate compliance with the Act, regulations, and policy.</li> </ul>	Implemented
Procurement of Goods and Services – Phase I	Government Services (Service New Brunswick)	2013	2	4	129	<p>We recommend the DGS (Department of Government Services) ensure all of the required information is included with exemption requests to provide sufficient support for their approval.</p>	Implemented

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Procurement of Goods and Services – Phase I	Government Services (Service New Brunswick)	2013	2	4	163	<p>We recommend the DGS (Department of Government Services) create best practice policies and procedural guidelines including but not limited to:</p> <ul style="list-style-type: none"> <li>enhancing the role of the procurement specialist to include the level of involvement in critical functions such as mandatory site visits and membership on Request for Proposal (RFP) evaluation committees;</li> <li>improving records management practices to ensure consistency, completeness, and adequate decision support for vendor debriefing sessions, final contracts, and RFP bid evaluations to address issues such as: <ul style="list-style-type: none"> <li>missing and incomplete evaluation documents;</li> <li>potential conflict of interest situations; and</li> </ul> </li> <li>enhancing continuous improvement processes to improve forward planning by including practices such as soliciting vendor and client department feedback, completing procurement summaries and vendor performance reports, and undertaking periodic file reviews.</li> </ul>	Not Implemented
Procurement of Goods and Services – Phase I	Government Services (Service New Brunswick)	2013	2	4	171	<p>We recommend the DGS (Department of Government Services) publicly report on the goals, objectives, performance targets and actual results achieved by the Strategic Procurement business unit with explanations for any variances between actual results and targets.</p>	Not Implemented